

SCHEDULE C INFORMATION CHECKLIST

Provide all forms that apply to you.
Keep all receipts to verify deductions.

Sch C Income

- ☐ Form 1099misc - Independent Contractor Income
- ☐ Gross receipts or sales
- ☐ Form 1099INT - interest income

Sch C Expenses

- ☐ Advertising
- ☐ Auto expenses
- ☐ Auto mileage for business & total for vehicle
- ☐ bank charges
- ☐ business insurance
- ☐ cleaning & laundry
- ☐ commission & fees
- ☐ computer & internet
- ☐ dues & subscriptions
- ☐ equipment rental
- ☐ interest
- ☐ legal & professional
- ☐ licenses
- ☐ meals & entertainment
- ☐ meetings & training
- ☐ merchant fees
- ☐ office expenses
- ☐ Payroll fees
- ☐ payroll taxes
- ☐ postage & delivery
- ☐ promotions
- ☐ property tax
- ☐ registration & application fees
- ☐ rent
- ☐ repairs & maintainence
- ☐ Returns or allowances
- ☐ salaries & wages
- ☐ sales expenses
- ☐ sales tax if included in income
- ☐ security
- ☐ small tools & equipment
- ☐ software
- ☐ storage
- ☐ supplies
- ☐ telephone
- ☐ travel

Office in Home

- ☐ home owners insurance or renters insurance
- ☐ security
- ☐ utilities
- ☐ mortgage interest
- ☐ property tax
- ☐ repairs & maintenance
- ☐ rent if do not own
- ☐ other
- ☐ Is this the first year claiming office in home
- ☐ Has % of space used for home office changed